

# ESS GO

- Streamline your Business
- Empower your Workforce
- Eliminate Time Consuming Tasks





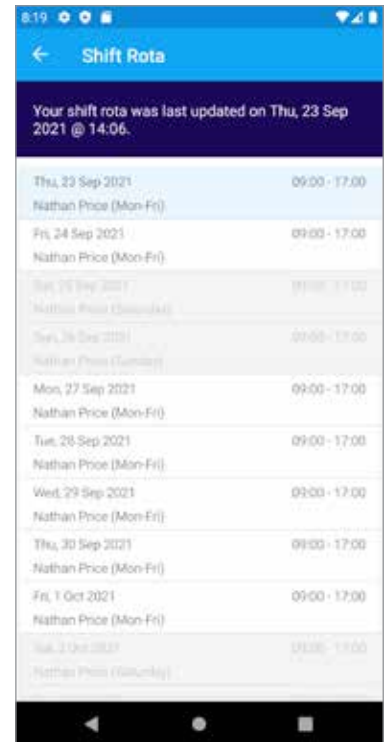
## ESS GO...

Do you know there's an ActIn Time mobile app that can streamline your business, empower your workforce and eliminate traditional, time consuming tasks?

The app is called ESS GO and it enables users to request leave, check work rotas and view timesheets from their Android or Apple smartphone.

## Shift Rota...

Users can see which shifts and rest days have been planned over a rolling 31 day period. If a manager updates a user's shift rota, the change is reflected instantly within ESS GO. An email alert is also sent to the user informing them of the change.

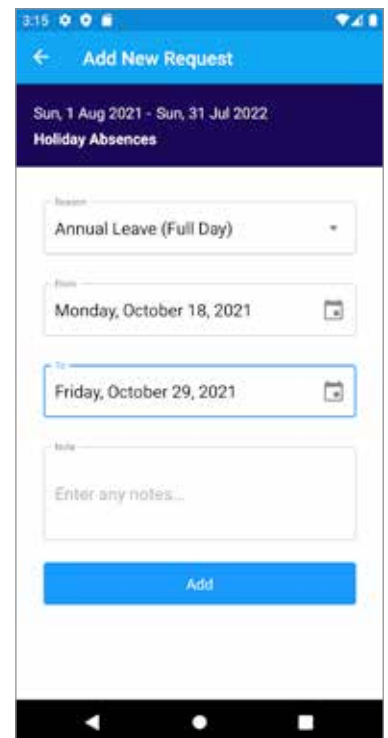


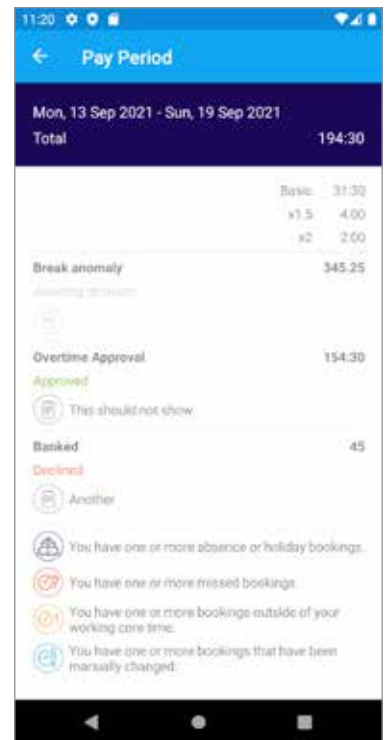
## Leave Entitlement and Remaining Balance...

Users can check their annual leave entitlement, leave requests awaiting approval, declined leave requests and of course, their remaining entitlement balance.

## Leave Requests...

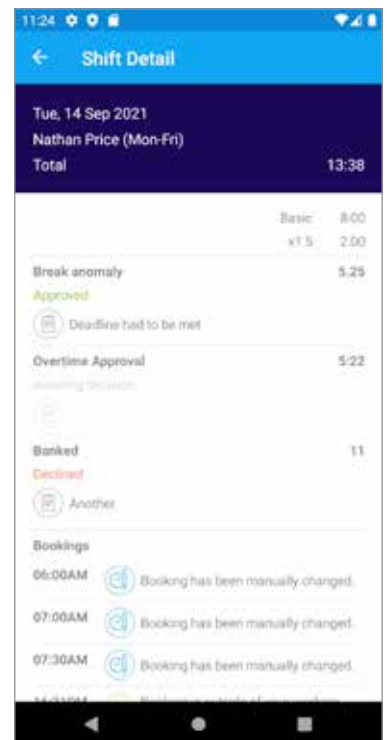
Company rules determine how far in advance a user can make a leave request. Once a leave request has been approved or declined, an email alert is sent to the user informing them of the managers' decision.





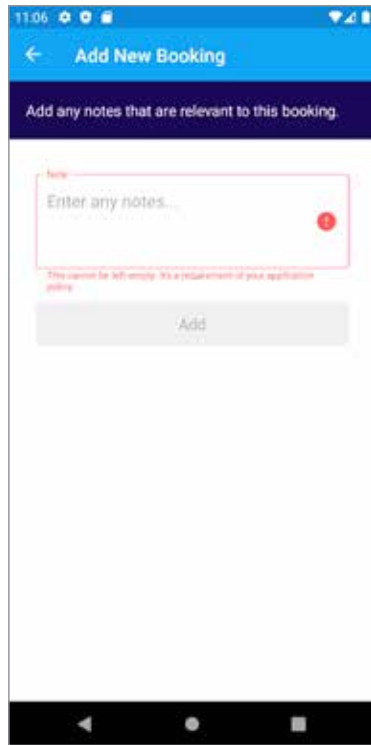
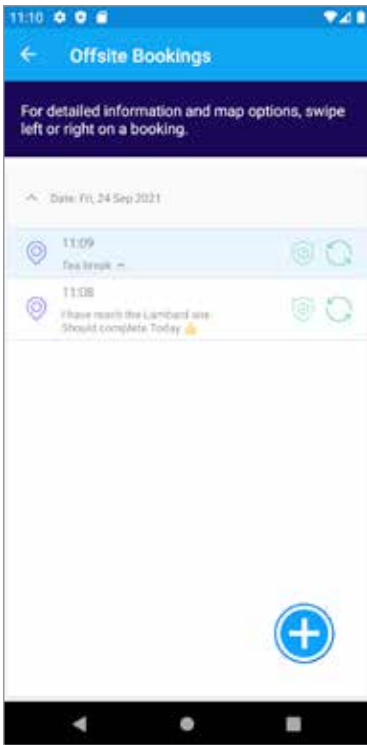
## Current and Previous Timesheets...

Users can see their own timesheets for the current and two previous pay periods. They can see their attendance bookings, basic and approved overtime hours and any core-time infringements.



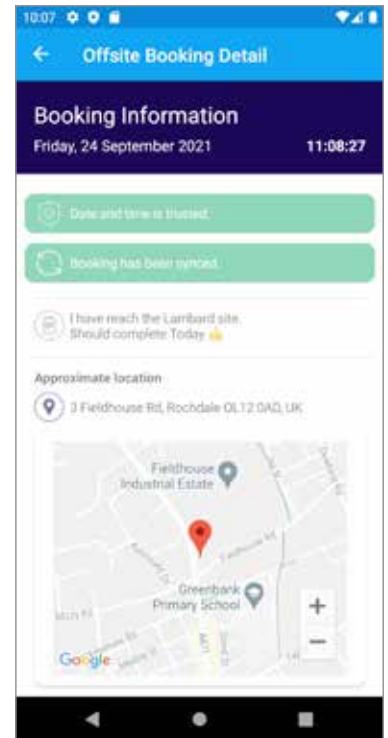
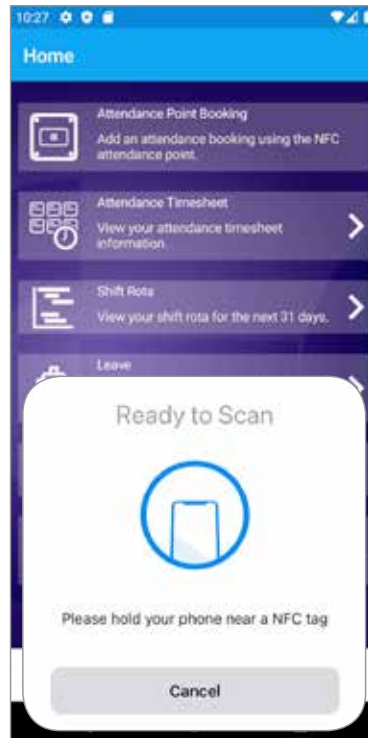
## Flexi Balance...

If your business operates a flexitime policy, users will see their opening flexitime balance, hours worked and closing flexitime balance on their timesheets.



## Offsite Attendance Bookings...

For users that work away from the office, ESS GO supports offsite attendance bookings where the user simply clicks a button when they start or stop work. There is a notepad feature for the user to provide more details about the booking and ESS GO also notes the GPS coordinate of each booking which integrates with the phone's mapping feature.



## Attendance Bookings at the ActIn Time Puck...

The new ActIn Time Puck is the perfect Attendance Point for Businesses where the cost of a traditional Attendance Device is prohibitive or where network or power is unavailable. Each ActIn Time Puck incorporates an NFC tag which allows them to be 'read' by all modern smart phones running the ESS GO app from a distance of about 4cm.

If you have a low number of staff working in a retail premises, a remote warehouse or an isolated area, there is now an affordable alternative to the traditional Attendance Device.

Remember that ActIn Time supports any number of ActIn Time Pucks so now multiple locations becomes easily affordable.

## Pricing...

### Free trial for 30 days...

To help you decide if this product is right for your company, we offer a no-obligation trial of ActIn Time ESS GO completely free for 30 days for up to 25 employees. (Trial available for existing customers only).

### After the trial...

We can increase the number of ESS GO users by implementing an updated ActIn Time software licence. We sell the licences in blocks of 50 employees and when needed, ActIn Time Support will help you upgrade from your trial version.

## Demonstration...

If you would like an online demonstration of ESS GO, please contact customer care +44 (0)20 8882 4522 or email [sales@actintime.co.uk](mailto:sales@actintime.co.uk). The demonstration will take about one hour and will be completed by a member of the ActIn Time Implementation Team familiar with your ActIn Time Software configuration.



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